

**Town of Cape Elizabeth  
Fort Williams Park Committee**

Meeting Minutes from Site Walk  
June 20, 2019

**Present:** Chair Jim Walsh (JW), Jim Kerney (Jim K), Joe Kozlowski (JK), Suzanne McGinn (SM), Ken Pierce (KP), and Doreen Johnson Theriault (DT)

**Absent:** Mark Russell (MR)

**Staff:** Robert Malley, Public Works Director, Kathleen Raftice, Community Services and Fort Williams Park Director, Lynne Shaffer and Andrea Southworth, Friends of Fort Williams

**Public:** None

**Site Walk began @ 5:40 pm**

**Annual Site Walk Observations and Update from June 20, 2019**

Walk began in the Overflow Parking Lot – observations about what is needed here and Bob Malley suggests that when the Master Plan is worked on one of the major areas of focus should be pedestrian circulation throughout the fort. He did explain the ADA parking in the overflow lot has been carried forward to fiscal year 2020. Suggestions from the group were some fencing along the side of the overflow lot by the bleachers. Gives a more finished appearance and would prevent anyone accidentally going over the side. Another suggestion was to widen the entrance road to the lot as it is being used far more than originally planned, this also should be a Master Plan discussion.

Some dead tree limbs by gazebo – Public Works will look at all areas by the picnic tables.

Children's Garden Slide – Andrea Southworth summarized John Mitchell's report and explained the need to heighten the end of the slide. Not a small job and funding being discussed. Hillside next to slide also in need of work, Andrea explained estimate for work is between \$10 - \$15k.

Officers Row – Upper fence the rail is rotted is the 1<sup>st</sup> rental unit – Maintenance to be advised

Bandstand – Looks good, just minor painting needed on Kick Plates – Maintenance to be advised

Stonewall by Basketball Court – Bob Malley explained that only one vendor at pre-bid meeting, bid opening on July 11<sup>th</sup>. \*\*\*update, bid came in under budget and has been awarded to GNOME Landscapes, expected completion by October 2019.

Pickleball Courts – work to be completed in July 2019, question raised on installment of permanent posts, Bob will see where work comes in on budgeted amount and if money available he will look into this.

Moving playground to Children's Garden area. Committee feels this is needed however will be part of the Master Plan discussions.

Dogs in park discussions continue, strong feelings that dogs should not be allowed on sports fields. Ordinance Committee finalizing.

Berme status – funding – update from Matt Sturgis on funding

Battery Blair – Invasives are an issue throughout the fort, will be discussed as part of the Master Plan. In the interim some funds allocated for work in the FY20 budget and Kathy will share that with Andrea.

Picnic Shelter parking lot – still needs work, walkways up to the shelter, what can be done? ADA compliant?

Finish cinder walkway that has worn away near Cliffside wedding area

Preservation of the Batteries – part of Master Plan discussions

Crepe Elizabeth – Food Vendor – area to be reviewed after the summer

Fencing around port a johns at Ship Cove need attention

There will be no meeting in July or August. The next meeting of the full committee will be in September 2019.

Respectfully Submitted,  
Kathy Raftice